



APPLICATION # \_\_\_\_\_

801 SW 174th Street Normandy Park, WA 98166 Telephone: (206) 248-7603 Fax: (206) 439-8674

## COMPREHENSIVE PLAN AMENDMENT

Name: \_\_\_\_\_

Address/Location: \_\_\_\_\_ phone: \_\_\_\_\_

King County parcel numbers: \_\_\_\_\_ acres: \_\_\_\_\_

Description of Proposal: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Current Comprehensive Plan Designation: \_\_\_\_\_

Proposed Comprehensive Plan Designation: \_\_\_\_\_

Applicant: (mandatory)

Name: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Fax Number: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Signature: \_\_\_\_\_

Professional License No. \_\_\_\_\_ Contact Person: \_\_\_\_\_

Email: \_\_\_\_\_

Property Owner 1: (mandatory if different from applicant; attach additional info/signature sheets if more than one property owner)

Name: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Fax Number: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Signature: \_\_\_\_\_

Email: \_\_\_\_\_

Property Owner 2: (if more than two property owners attach additional info/signature sheets)

Name: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Fax Number: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Signature: \_\_\_\_\_

Email: \_\_\_\_\_

The above signed property owners, certify that the above information is true and correct to the best of our knowledge and under penalty of perjury, each state that we are all of the legal owners of the property described above and designate the following party to act as our agent with respect to this application:

Agent/Consultant/Attorney: (mandatory if primary contact is different from applicant)

Name: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Fax Number: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ License #: \_\_\_\_\_

Email address: \_\_\_\_\_

**Office Use Only**

Date Application Received: \_\_\_\_\_ Received by: \_\_\_\_\_

Date Application Complete: \_\_\_\_\_ Completeness Review by: \_\_\_\_\_

Section 18.62 of the Normandy Park Municipal Code outlines the procedures for Comprehensive Plan Amendments. Proposed amendments will be reviewed at a public hearing held by the Planning Commission and a recommendation will be given to the City Council for discussion and a vote.

Please enclose the following documents to substantiate the request for a rezone:

- (1) Plot plan, drawn to scale, showing the location of the property proposed for reclassification and the surrounding properties.
- (2) The existing and proposed Comprehensive Plan classification.
- (2) Reason for the requested change.
- (3) A list of all parcels located within 300 feet of any boundary of the property described in the application, including names, addresses, and zip codes of all legal owners and residents of these parcels. A complete set of mailing labels of all legal owners and residents of these parcels.
- (4) A SEPA Checklist. A determination of whether an EIS (Environmental Impact Statement) is needed will be made after a thorough review of the checklist.
- (4) A fee in accordance with the most recent adopted fee schedule. Engineering review fees in addition to the application amount are the responsibility of the applicant.

**The applicant or his or her representative must be present at the public hearing.**

Signature of Owner \_\_\_\_\_

Date \_\_\_\_\_

The sales tax code for Normandy Park is 1721. If you use landscape services or have a contractor conducting home improvements, remind them to use the Normandy Park sales tax code when reporting sales tax to the Department of Revenue.