



**City of Normandy Park**  
**Franchise Application**  
 For Location of Telecommunications  
 Facilities within City Right-of-Way

**IMPORTANT:** THIS APPLICATION CAN NOT BE SUBMITTED UNLESS ACCOMPANIED BY A FRANCHISE APPLICATION FEE DEPOSIT OF \$5,000. THIS DEPOSIT IS TO COVER ACTUAL ADMINISTRATIVE EXPENSES INCURRED BY THE CITY (INCLUDING STAFF AND ATTORNEY/CONSULTANT RELATED TIME) ASSOCIATED WITH THE REVIEW OF THIS FRANCHISE APPLICATION AND ASSOCIATED FRANCHISE NEGOTIATIONS. THIS IS ONLY AN INITIAL DEPOSIT, ADDITIONAL FEES MAY APPLY IF ADDITIONAL STAFF AND ATTORNEY/CONSULTANT RELATED TIME IS NECESSARY.

Applicants may attach additional pages to further explain the answers below.

If you have any questions related to filling out this Franchise Application Form please contact: The City of Normandy Park at (206) 248-7603.

<b>General Information</b>		
<b>Name of Applicant:</b>		
<b>Address:</b>		
<b>City:</b>	<b>Zip Code:</b>	<b>Telephone:</b>
<b>State:</b>		
<b>Has the Applicant obtained a City business license?</b> <input type="checkbox"/> <input type="checkbox"/> <div style="text-align: center;">Yes    No</div>		
<b>PLEASE NOTE:</b> All telecommunication carriers and service providers engaged in the business of transmitting, supplying or furnishing telecommunications service of any kind originating or terminating in the City of Normandy Park shall apply and obtain a Business License from the City pursuant to Chapter 4.02 of the Normandy Park Municipal Code. Applicants seeking authorization to install personal wireless facilities in the right-of-way are required to provide sufficient information and detail to allow the City to determine whether the terms of any proposed franchise will treat the applicant in the same manner as other franchisees providing functionally equivalent service within the meaning of 47 USC 332(a)(7)(B)(i).		
<b>Name of Person Filing this Application:</b>		
<b>Title:</b>		
<b>Company:</b>		
<b>Address:</b>		

<b>City:</b>	<b>Zip Code:</b>	<b>Telephone:</b>
<b>State:</b>		
<b>Are you serving as agent for the above named applicant?</b>		<input type="checkbox"/> <input type="checkbox"/>
<b>If yes, please attach proof of agency.</b>		<b>Yes No</b>
<b>Property and Facility Information</b>		
<b>Is this an application for:</b>		
(i) New franchise? Yes <input type="checkbox"/> No <input type="checkbox"/>		
(ii) Renewal/amending an existing franchise? Yes <input type="checkbox"/> No <input type="checkbox"/>		
(iii) Transfer of a franchise? Yes <input type="checkbox"/> No <input type="checkbox"/> , if yes, identify who currently holds the franchise:		
<b>If you are renewing/amending an existing franchise, has your franchise otherwise expired?</b>		
Yes <input type="checkbox"/> No <input type="checkbox"/>		
<b>If not, what is the expiration date of your current franchise?</b>		
<b>Describe the telecommunications services that will be offered over the telecommunications facilities.</b>		
<b>The applicant may answer yes to one or more of the following questions.</b>		
Are you proposing to install facilities for personal wireless services? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Are you proposing to install small cell facilities in the right of way (as that term is defined in RCW 80.36.375)? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Are you proposing to install wireline facilities? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Are you proposing to install only one facility in the right of way? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Are you proposing to operate cable service or other video programming service? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Are you proposing to install a wireless communications tower in the right of way? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Are you proposing to install new poles in the right of way? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Are you proposing to install replacement poles in the right of way? Yes <input type="checkbox"/> No <input type="checkbox"/>		

**If you are proposing to install replacement poles in the right of way, will these poles be over 60 feet?**  
Yes  No

**Are you proposing to install ground equipment in the right of way?** Yes  No

**Describe the telecommunications facilities and/or other equipment (including personal wireless services and wireless communications facilities) proposed to be located within the right-of-way. Please provide a photo simulation of the proposed facilities, which shall include a description of any interconnection and electrical requirements.**

**Describe the transmission medium that will be used to provide telecommunications.**

**Describe the areas of the City that are anticipated to be served. What is the expected build-out schedule for these areas? If the City is already built out, describe if there are any expected construction projects.**

**What alternate routes and/or locations for the proposed facilities have been evaluated? Explain why this site is the best alternative.**

**Describe your site access policies.**

**Do you have an existing pole attachment or lease agreement with owners of poles in the right of way?**  
Yes  No

**Have you commenced coordination with pole owners regarding usage of their facilities and their requirements for leases/pole attachments?** Yes  No

**Is the applicant requesting to locate on City-owned poles (note: if applicant requests usage of a City-owned pole it will need to enter into a separate lease agreement with the City)?** Yes  No

**Is electrical power to your facilities needed?** Yes  No

**If electrical power is needed, please describe how the facilities will receive electrical power.**

**Have you commenced coordination with the local electrical utility about their requirements to provide electrical power to your facilities? Yes  No**

**Is backhaul infrastructure to your facilities needed? Yes  No**

**Is the backhaul infrastructure provided by a third party? Yes  No**

**If backhaul is needed, please describe how the facilities will receive backhaul.**

**Have you commenced coordination with backhaul providers regarding their requirements to provide backhaul services to your facility? Yes  No**

**If the facilities are using microwave technologies for backhaul, are there existing macro facilities within the City (or neighboring jurisdictions) to support this technology?**

**Please describe if your facilities will need any additional interconnection with existing telecommunications facilities or carriers.**

**Indicate what licenses, certificates, and authorizations are required from the Federal Communications Commission, the Washington Utilities and Transportation Commission and any other federal or state agency with jurisdiction over the proposed activities. Have all such licenses, certificates and authorizations been obtained? Please attach your registration with the Washington Utilities and Transportation Commission.**

**Describe in detail the services that you expect to provide within the City, including whether the provision of services will be to commercial and/or residential customers.**

**Provide a summary of all utility taxes the proposed activities, facilities, and other equipment will be subject to. In doing so, provide an estimate of income/revenues that can be used to calculate estimated future utility taxes. Should the applicant believe it is not subject to any utility taxes, provide the basis for such belief.**

**Explain whether the Internet Tax Freedom Act does or does not apply to the services being provided.**

*The City of Normandy Park reserves the right to ask additional questions on a case by case basis.*

**Certification**

I certify that the information and any attachment herewith submitted are true and correct to the best of my knowledge and that I have the authority to file this application and act on behalf of the above named telecommunications provider or carrier.

**Signature**

**Please Print Name**

**Date**

**Submit to:**

**Received By:**

Signature

Please Print Name

Date

**ALSO SUBMIT WITH THIS COMPLETED APPLICATION FORM:**

- 1) Provide a map of the area to be covered by the franchise and include specific locations of initial build-out and, if known, proposed future build-out locations. Identify which facilities will be underground, ground based and aerial.
- 2) The location proposed for new ducts, conduits, or poles, and evidence that there is sufficient capacity within the public ways for the proposed telecommunications facilities. *Note: Applicants seeking to install new poles must follow the procedures outlined in the municipal code. Applicant should not presume that requests to install new poles will be approved.*
- 3) Evidence of registration in the one-number locator service, as described in RCW Chapter 19.122.
- 4) Financial statements prepared in accordance with generally accepted accounting principles demonstrating the applicant's financial ability to construct, operate, maintain, relocate and remove the facilities.
- 5) An 11"x17" set of preliminary engineering plans, specifications, and a map with sufficient detail to identify the following items:
  - a. The location and route requested for the applicant's proposed telecommunications facilities;
  - b. The location of applicant's overhead and underground public utility, telecommunication, cable, water, sewer drainage and other lines and equipment in the public ways along the proposed route.
- 6) A preliminary construction schedule and anticipated completion date.
- 7) Complete submittals of any other necessary environmental or construction permits including, but not limited to, shorelines, SEPA, etc.
- 8) Description of any zoning or land use permits that have been applied for or obtained from the City, as applicable.
- 9) Please provide a list of all cities in Washington where the applicant has obtained a franchise or master permit for the same services proposed in this application.