

**CITY OF NORMANDY PARK
RESOLUTION NO. 865**

A RESOLUTION OF THE CITY OF NORMANDY PARK, WASHINGTON, ADOPTING THE FEE SCHEDULE.

WHEREAS, City Administration has reviewed the existing fee schedule and is recommending that it be updated; and

WHEREAS, City Council establishes fees for various City permits and services; and

WHEREAS, Fees will be established and adjusted by the Council, as deemed necessary, and listed on the Current Fee Schedule, available in the City Clerk’s office; and

WHEREAS, This resolution shall become effective immediately upon its passage.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NORMANDY PARK, WASHINGTON DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The following fees are to be assessed for the listed municipal services:

ADMINISTRATION & FINANCE—

Animal License and Other Related Fees

Dog/Cats - male or female	\$ 48.00
Dogs/Cats - spayed or neutered (with proof).....	\$ 15.00
Sr. Citizen (65 and over) - Lifetime Pet License (altered only)	\$ 20.00
Certified Service Animal	\$ 0.00
Late Fee	\$ 10.00
Replacement of lost tag.....	\$ 2.00
Kennel or Cattery (hobby)	\$ 50.00
Kennel or Cattery (commercial).....	\$ 200.00
Animal Shelter (commercial)	\$ 200.00
Grooming Service (commercial).....	\$ 100.00
Pet Shop (commercial)	\$ 200.00
Impound Fee minimum.....	\$102.00
Kennel Fee (daily).....	\$ 20.00

Business – General

Business License	\$75.00
Late License Fee (maximum \$50 per year)	\$10.00 per month
Home Based Business Appeal Fee.....	\$500.00

Business - Sexually Oriented

Business License.....	\$1,000.00
Manager’s License	\$60.00

Entertainer's License	\$60.00
<u>Car Wash Kit Deposit</u>	\$50.00
<u>CD/DVD copies</u>	\$2.00
<u>Credit/debit card use surcharge</u>	\$3.00
<u>Laminating</u>	
Wallet Size	\$ 2.00
Letter Size	\$ 4.00
Legal Size	\$ 5.00
<u>Late Fee on all Billings</u>calculated at 1% on principal balance due at anytime after due date	
<u>Meeting Recordings</u>	\$ 10.00
<u>Microfilm Copy Fee</u>	actual cost
<u>NSF Check / Closed Account Fee</u>	\$ 40.00
<u>Pea Patch Rental per lot</u>	\$35.00
<u>Notary Fee (non city documents)</u>	\$5.00
<u>Photocopying</u> (per page or per each side of a double-sided page).....	\$.15
<u>Oversize or Color Copies</u>	actual cost
<u>Stormwater Utility Fee</u>	per NPMC 13.28

COMMUNITY DEVELOPMENT & PLANNING --

Any special studies and consultant fees will be billed at cost to the applicant.
See "Consultant Fee" section.

* Fees cover up to the first 4 hours of city staff time. After 4 hours, the rate is \$50 per hour.

<u>Abandonment Permit/Underground Fuel Tank Removal</u>	\$ 75.00
* <u>Addressing Research</u>	\$150.00
* <u>Appeals</u>	
Administrative Decision	\$ 500.00
SEPA Determination	\$ 500.00
Critical Areas Ordinance	\$ 500.00
Shoreline Management Permits	\$ 500.00
* <u>Binding Site Plan Final Fee</u>	\$ 3,100.00

Building Permit

Filing Fee.....10% of permit fee

<i>Permit fees are computed on the basis of project valuation plus Review Fees.</i>	
Project Valuation	Fee Amount
\$1 - \$ 2,000	\$ 75.00
\$2,001 - \$25,000	\$ 73.55 for the first \$2,000 + \$ 14.87 for each additional \$1,000 or fraction thereof, to and including \$25,000
\$25,001 - \$50,000	\$ 415.56 for the first \$25,000 + \$ 10.75 for each additional \$1,000 or fraction thereof, to and including \$50,000
\$50,001 - \$100,000	\$ 684.31 for the first \$50,000 + \$ 7.40 for each additional \$1,000 or fraction thereof, to and including \$100,000
\$100,001 - \$500,000	\$ 1,054.30 for the first \$100,000 + \$ 5.95 for each additional \$1,000 or fraction thereof, to and including \$500,000
\$500,001 - \$1,000,000	\$ 3,434.30 for the first \$500,000 + \$ 5.04 for each additional \$1,000 or fraction thereof, to and including \$1,000,000
\$1,000,001 & up	\$ 5,956.49 for the first \$1,000,000 + \$ 3.88 for each additional \$1000 or fraction thereof.
<i>Plan Review Fee</i>	65% of the Permit Fee – minimum \$75
<i>Plan Review for revisions / Modifications / Deferred Submittals</i>	\$ 75.00 review fee
<i>Public Works engineering Plan review</i>	\$ 75.00 review fee

*Comprehensive Plan Amendment

Filing Fee \$ 2,000.00

*Conditional Use Permit

Personal Wireless Facility.....\$ 1,250.00
 Utility Substation.....\$ 1,250.00
 Non-residential/School/Other..... \$ 700.00
 Single Family/Church..... \$ 475.00
 Residential Renewal.....\$ 50.00
 Late Fee\$ 50.00

Consultant Fees (Planning and Development)

Includes costs for special studies and for engineering, legal and other professional or consultant services actually incurred by the City in the review, processing or monitoring of zoning or permit applications and projects actual cost.

For major projects a deposit equal to 100% of the expected consultant fee, as determined by the City Manager or Designee, will be collected. All consultant and staff time will be billed against this deposit. At no time shall City staff or consultant costs be incurred unless the deposited amount exceeds those costs.

*Critical Areas Report\$300.00

Demolition Permit \$100.00

*Design Review Permit.....\$125.00

Drainage Review & Inspection

Plan Review Fee & Inspection—initial fee up to two hours..... \$125.00

Additional Inspection or Review-- per hour\$ 50.00

Electrical Permit

Filing fee..... \$ 30.00

Single-Family Dwellings	
New single-family dwelling	\$ 192.00
Garages, Pools, Spas, and Outbuildings	\$ 80.00
Low Voltage Systems	\$ 72.00
Single Family Remodel and Service Changes	
Adding or extending 0-5 circuits	\$ 80.00
Adding or extending 6 or more circuits	\$ 112.00
Meter/Mast Repair	\$78.00
<i>Plan Review Fee</i>	25% of the Permit Fee– Minimum \$75
<i>Plan Review for revisions / Modifications</i>	\$ 75.00 review fee
<i>Inspection, re-inspection or plan review not otherwise included or specified</i>	\$ 75.00

Multi-Family and Commercial	
<i>Permit fees are computed on the basis of project valuation.</i>	
Project Valuation	Fee Amount
\$ 1 – \$250	\$ 75
\$251 - \$1,000	\$75 plus 5% of cost over \$250
\$1,001 - \$5,000	\$125 plus 2.5% of cost over 1,000
\$5,001 - \$50,000	\$250 plus 2% of cost over \$5,000
\$50,001 - \$250,000	\$1,250 plus 1.5% of cost over \$50,000
\$250,001 - \$1,000,000	\$5,000 plus .5% of the cost over \$250,000
\$1,000,001 & up	\$10,000 plus .25% of the cost over \$1,000,000
<i>Plan Review Fee</i>	25% of the Permit Fee – minimum \$75
<i>Plan Review for revisions / Modifications</i>	\$ 75.00 submittal fee review fee
<i>Inspection, re-inspection or plan review not otherwise included or specified</i>	\$ 75.00
<i>Temporary Service</i>	\$75.00
<i>Electrical Safety Inspection</i>	\$78.00

Mobile Home Service	\$96.00
Carnivals	\$90.00
Base Fee	\$12.00
Each Concession	

***Environmental Review (SEPA)**

Environmental Checklist – threshold determination deposit (may be exceeded)

Single family per lot	\$ 500.00
Multifamily.....	\$ 1,250.00
Plus \$150 per unit over 10 units	
Churches.....	\$ 1,250.00
Non-Residential/Mixed-Use.....	\$1,500.00
Up to 4,000 sq. ft. commercial & 3 residential units; over 4,000 sq. ft. commercial \$100.00 per 1,000 sq. ft. and \$350.00 per residential unit	

Environmental Impact Statement (EIS) per NPMC 13.12.260.

Deposit (may be exceeded).....\$ 2,000.00

*Fence Variance (Administrative)\$225.00

*Floodplain Permit.....\$300.00

***Grade and Fill Permit**

Single Family Residential	\$ 300.00
Multifamily/Commercial	\$1,000.00

Hazard Tree Removal (minor or Right of Way).....\$50.00

*Hearing Examiner Public Hearing.....\$ 725.00

*Lot Line Adjustments.....\$500.00

Mechanical Permit and Gas Piping Permit

Filing Fee (Repair, replace, addition, remodel).....	\$ 30.00
Filing Fee (New single family dwelling).....	\$100.00

Multi-Family and Commercial	
<i>Permit fees are computed on the basis of project valuation.</i>	
Project Valuation	Fee Amount
\$1 - \$ 2,000	\$ 75.00
\$2,001 - \$25,000	\$ 73.55 for the first \$2,000 + \$ 14.87 for each additional \$1000 or fraction thereof, to and including \$25,000
\$25,001 - \$50,000	\$ 415.56 for the first \$25,000 + \$ 10.75 for each additional \$1,000 or fraction thereof, to and including \$50,000
\$50,001 - \$100,000	\$684.31 for the first \$50,000 + \$7.40 for each additional \$1,000 or fraction thereof, to and

	including \$100,000
\$100,001 - \$500,000	\$ 1,054.30 for the first \$100,000 + \$ 5.95 for each additional \$1,000 or fraction thereof, to and including \$500,000
\$500,001 - \$1,000,000	\$ 3,434.30 for the first \$500,000 + \$ 5.04 for each additional \$1,000 or fraction thereof, to and including \$1,000,000
\$1,000,001 & up	\$ 5,956.49 for the first \$1,000,000 + \$ 3.88 for each additional \$1,000 or fraction thereof.
<i>Plan Review Fee</i>	65% of the Permit Fee – Minimum \$75
<i>Plan Review for revisions / Modifications</i>	\$ 75.00
<i>Inspection or plan review not otherwise included or specified</i>	\$ 75.00
<i>Reinspection</i>	\$ 75.00
<i>Single-Family Dwellings</i>	
New single-family dwelling*	\$ 170.00
New installation* (existing dwelling with no existing ducting or venting)	\$ 170.00
Additions and Remodels	
Each new or replaced appliance*	\$ 58.50
More than two new or replaced appliances*	\$ 170.00
Gas piping (no equipment or appliances)	\$ 48.00
<i>Plan Review Fee</i>	65% of the Permit Fee – Minimum \$75.00
<i>Plan Review for revisions / Modifications</i>	\$ 75.00
<i>Inspection, re-inspection or plan review not otherwise included or specified</i>	\$ 75.00

*Moving Permit (for transporting building) \$ 300.00

*Open Space Application in accordance with RCW 84.34.030..... \$100.00

*Planned Residential Development

Preliminary \$ 3,100.00
plus \$10/1,000 sq.ft. of lot area over 2 acres

Final \$ 2,000.00
plus \$15/1,000 sq.ft. of lot area over 2 acres

Plumbing Permit

Filing Fee (Repair, replace, addition, remodel).....\$ 30.00

Filing Fee (New single family dwelling).....\$100.00

<i>Single-Family Dwellings</i>	
New single-family dwelling	\$ 170.00
Additions and Remodels	
Each new or replaced fixture	\$ 58.50
More than two new or replaced fixtures	\$ 170.00

<i>Plan Review Fee</i>	65% of the Permit Fee– Minimum \$75
<i>Plan Review for revisions / Modifications</i>	\$ 75.00 per hour review fee
<i>Inspection or plan review not otherwise included or specified</i>	\$ 75.00. per hour
<i>Reinspection</i>	\$ 75.00 Per hour

Multi-Family and Commercial	
<i>Permit fees are computed on the basis of project valuation.</i>	
Project Valuation	Fee Amount
\$1 - \$ 2,000	\$ 75.00
\$2,001 - \$25,000	\$ 73.55 for the first \$2,000 + \$ 14.87 for each additional \$1000 or fraction thereof, to and including \$25,000
\$25,001 - \$50,000	\$ 415.56 for the first \$25,000 + \$ 10.75 for each additional \$1000 or fraction thereof, to and including \$50,000
\$50,001 - \$100,000	\$ 684.31 for the first \$50,000 + \$ 7.40 for each additional \$1000 or fraction thereof, to and including \$100,000
\$100,001 - \$500,000	\$ 1054.30 for the first \$100,000 + \$ 5.95 for each additional \$1000 or fraction thereof, to and including \$500,000
\$500,001 - \$1,000,000	\$ 3434.30 for the first \$500,000 + \$ 5.04 for each additional \$1000 or fraction thereof, to and including \$1,000,000
\$1,000,001 & up	\$5956.49 for the first \$1,000,000 + \$ 3.88 for each additional \$1000 or fraction thereof.
<i>Plan Review Fee</i>	65% of the Permit Fee– Minimum \$75
<i>Plan Review for revisions / Modifications</i>	\$ 75.00 per hour review fee
<i>Inspection, re-inspection or plan review not otherwise included or specified</i>	\$ 75.00. per hour

*Pre-application conference (required in commercial and critical areas & adjacent properties)

Base fee \$ 300.00

Property research not associated with a permit.....\$50/hr

Public Notice Posting (if performed by applicant)..... 100.00

Public Notice – per additional publication\$50.00 plus cost of publication

Publications

Comprehensive Plan \$25.00

Comprehensive Plan Elements \$ 5.00

Shoreline Master Program \$10.00

Subdivision Code \$ 5.00

Zoning Code.....\$15.00

Maps (legal size) \$ 2.00

*Reasonable Use Exception.....\$1,000.00

Reinspection/Special Inspection Fee

An hourly fee of \$75.00/hour for City Staff or, for contract personnel, the hourly rate established by the relevant consultant contract plus \$10.00 per hour administrative may be charged at the discretion of the Building Official, for each inspection or reinspection, per Sec. 108.8 of the Uniform Building Code, when such portion of work for which inspection is called is not complete or when corrections called for are not made.

Reroof and maintenance (Single Family Residence) less than \$5,000

Furnace	\$88.50
Water Heater.....	\$94.00
Reroof --\$5,000 value cap does not apply.....	165.00
Reinspection	75.00

* <u>Right-of-Way Permit (per permit)</u>	\$ 200.00
Thirty (30) Day Extension.....	\$ 50.00
Additional Inspections	(each) \$45.00

*Shoreline Management Permit Applications

Substantial Development Permit, Conditional Use, Variance.....	\$ 1,000.00
Exemption	\$100.00

*Sign Permit

Freestanding	\$ 150.00
Attached	\$100.00

* <u>Street Vacation</u>	\$ 500.00
--------------------------------	-----------

*Subdivisions

<u>Informal Subdivision (Short Plat) (2-4 lots)</u>	\$ 1,250.00
---	-------------

Formal Subdivision (5+ lots)

Preliminary Subdivision	\$ 3,100.00
Final Subdivision.....	\$ 2,000.00

*Title Deviation Application – (NPMC Title 10 Streets and Sidewalks and NPMC Title 17 Subdivisions and Plats)

Filing Fee.....	\$ 475.00
-----------------	-----------

*Variance

(NPMC Title 18 Zoning Ordinance).

Single Family	\$1,000.00
Other	\$1,500.00

Administrative.....	\$250.00
---------------------	----------

Violation Fee (failure to obtain permit before work begins) double permit fee

*Zoning Amendment (Rezone)

Filing Fee..... \$ 2,000.00

POLICE--

Civil Service Exam Fee..... \$ 25.00

Concealed Pistol License

As per State Law

Original Fee\$ 52.50

Renewal\$ 32.00

Late Renewal\$ 42.00

Fire Arms Dealers\$ 125.00

Lost/Replacement\$ 10.00

False Alarm

First Response No Charge

Second Response\$ 50.00

Third Response\$ 75.00

Fingerprinting\$ 15.00

Accident reports\$ 10.00

(for non-law enforcement agencies)

RECREATION—

Building Rental (Recreation Center)

Cancellation / Admin fee (subject to facility use agreement terms)...\$25.00

Community Room - Level 1 (Monthly < 9 months)\$ 30.00/hr

Community Room - Level 2 (9 months or more)\$ 20.00/hr

Gym Rental - Level 1 (Monthly < 9 months).....\$ 45.00/hr

Gym Rental - Level 2 (9 months or more)\$ 27.00/hr

Dance Studio – Level 1 (Monthly < 9 months).....\$15.00/hr

Dance Studio – Level 2 (9 months or more).....\$10.00/hr

Key Fee (Replacement, Reprogramming & Lost).....\$ 35.00

Community Service Groups (recreation building only)

Day Use No Charge

Evening/Weekend Use (per user/per year).....\$ 25.00/ year

Open Gym Fees: \$2.00/visit/per person

Field Use Fee Schedule

Youth League and Major Youth User:

Baseball \$6/hr/field
Soccer \$8/hr/field

Tournaments (Subject to review by City)

Baseball, Softball (April-June), 2 hrs/game \$30/game
Soccer (August and September Only, 2 hrs/game) \$30/game

Clinics \$22/hour/field
Other Reservations (family, group use, games) \$15/hour/field

Park Shelter Reservations

\$50 for four hours
\$ 5 administrative fee
\$45 damage deposit

Preschool Registration Fee \$75.00

Preschool Tuition

3's class (10 month tuition).....\$152.00/month
4's class (10 month tuition).....\$192.00/month
5's class (10 month tuition).....\$224.00/month

Scoreboard Remote deposit (Little League exempt).....\$50.00/use

Special Event/Outdoor Entertainment Permit (non-refundable) \$ 100.00

Section 2. This Resolution shall become effective immediately upon its passage.

**PASSED BY THE CITY COUNCIL OF THE CITY OF NORMANDY PARK THIS 14th
DAY OF MAY 2013; AND SIGNED IN AUTHENTICATION OF ITS PASSAGE THIS 14th
DAY OF MAY 2013.**



Clarke Brant, Mayor

ATTEST:



Debbie Burke, City Clerk